

Portsmouth & Hampshire Art Society Summer Exhibition 2010
St Thomas's Cathedral, High Street, Old Portsmouth

**CHART for INVIGILATION
and other DUTIES**

Return before 13th July to
 Hon Treasurer, 23 Oyster Street,
 Old Portsmouth, PO1 2HZ

NAME		Telephone		
If you are exhibiting you are expected to invigilate at least TWICE				
Handing In and Taking Down do NOT count as invigilation periods				
Thursday	29 July	Setting Up Screens at 10 am	Tick here	
		Setting Up/Hanging at 1pm	Tick Here	
Saturday	31 July	Private View various jobs	Tick here	
		Tick in columns below the periods you can invigilate		
		9am – 12 am	12 am – 3 pm	3pm – 6 pm
Sunday	1 August			
Monday	2 August			
Tuesday	3 August			
Wednesday	4 August			
Thursday	5 August			
Friday	6 August			
Saturday	7 August			
Sunday	8 August			
Monday	9 August			
Tuesday	10 August			
Wednesday	11 August			
Thursday	12 August			
Friday	13 August		Closes 12 noon	Closes 12 noon
If you intend to 'Fill In' Invigilation Gaps				Tick here
Closing Day Friday 13 August at 12pm help is needed :—				
to Escort Artists and to Wrap Purchases				Tick here
If you are unable to invigilate you MUST appoint a PROXY Or inform the Chairman in WRITING				

NOTE: Only Council Members are allowed to hang and arrange exhibits